

**CITY OF BELMONT  
CITY COUNCIL  
AND  
BELMONT FIRE PROTECTION DISTRICT  
BOARD OF DIRECTORS**



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**REGULAR MEETING AGENDA**

**Tuesday, October 13, 2015**

**7:00 p.m.**

City Council Chambers

City Hall, One Twin Pines Lane, Belmont, California

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. REPORT FROM CLOSED SESSION**
- 4. SPECIAL PRESENTATION**
  - A. Update from Notre Dame de Namur University (NDNU) Regarding Ralston Hall Fundraising Efforts**
  - B. Presentation by San Mateo County Supervisor Carole Groom on Community Choice Energy (CCE)**
  - C. Presentation by San Mateo County Health System Tobacco Prevention Program Director on Trends and Options for Regulating E-Cigarettes**
- 5. PUBLIC COMMENTS ON ITEMS NOT ON THE AGENDA**

*This portion of the meeting is reserved for persons wishing to address the Council on any City matter not on the agenda. The period for public comment at this point in the agenda is limited to 15 minutes, with a maximum of 3 minutes per speaker. Speakers who requested but did not receive an opportunity to speak during this initial comment period will be given an opportunity to address the Council later in the agenda. State law prohibits the Council from acting on non-agenda items.*
- 6. COUNCILMEMBER ANNOUNCEMENTS**

## 7. **CONSENT CALENDAR**

*Consent Calendar items are considered to be routine in nature and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or staff request specific items to be removed for separate action. The City Attorney will read the title of ordinances to be adopted.*

### **A. Approve Increase to Energy Efficiency Project Budget and Contingency**

*Recommendation:* Adopt a resolution approving an increase to the energy efficiency project budget and project contingency in the amount of \$109,777, and authorizing the City Manager to execute related documents

*Attachments(s):*

Staff Report  
Resolution

### **B. Service Agreement Amendment with Maze & Associates**

*Recommendation:* Adopt a resolution authorizing the City Manager to execute Amendment No. 1 to the Service Agreement with Maze & Associates procuring bookkeeping services on an interim basis

*Attachments(s):*

Staff Report  
Resolution

### **C. Re-Certification of the Sewer System Management Plan (SSMP)**

*Recommendation:* Adopt a resolution re-certifying the City of Belmont 2015 Revised Sewer System Management Plan per the Statewide General Waste Discharge Requirements

*Attachments(s):*

Staff Report  
Resolution

### **D. Revised Service Agreement with KatrinaHardt-Holoch Associates for Environmental Review Services**

*Recommendation:* Adopt a Resolution authorizing a revised service agreement with Katrina Hardt-Holoch Associates for an amount not to exceed \$105,150 to provide environmental review consulting services for the Merry Moppet Preschool/Belmont Oaks Academy Rezoning & Master Plan Expansion Project at 2200 Carlmont Drive; this is an applicant funded study

*Attachments(s):*

Staff Report  
Scope of Work

**E. Approval of Minutes**

*Recommendation:* Approve Minutes as Presented

*Attachments(s):*

Special and Regular Meeting of September 8, 2015  
Adjourned Meeting of September 22, 2015  
Special and Regular Meeting of September 24, 2015 (adjourned from  
September 22, 2015)  
Regular Belmont Fire Protection District Meeting of September 24, 2015

**F. Authorization of Service Agreements for Maintenance of Trees on City  
Owned Property**

*Recommendation:* Adopt a resolution authorizing Service Agreements with the  
lowest responsible bidders for tree maintenance services on City owned property  
for an amount not to exceed \$70,000

*Attachments(s):*

Staff Report  
Resolution

**8. PUBLIC HEARINGS (None)**

**9. OTHER BUSINESS**

**A. Belmont Fire Department Update (Verbal)**

**10. COMMISSION, COMMITTEE, AND COUNCIL INTERGOVERNMENTAL  
ASSIGNMENT UPDATES, AND STAFF ITEMS**

**A. Verbal report from Councilmembers on Intergovernmental (IGR) and  
Subcommittee Assignments**

**B. Verbal report from City Manager**

**C. Report from Audit Committee Regarding Annual Financial Report for Fiscal  
Year Ending June 30, 2015**

*Recommendation:* The Audit Committee recommends the City Council receive  
the financial reports and recommendations of the City's independent auditor

*Attachments(s):*

Staff Report  
CAFR

**11. CONTINUATION OF PUBLIC COMMENTS (if necessary)**

*This point in the agenda is reserved for speakers who could not be accommodated in the initial public comment  
period.*

## **12. MATTERS OF COUNCIL INTEREST/CLARIFICATION**

*Items in this category are for discussion and direction to staff only. No final policy action will be taken by Council/Board.*

## **13. ADJOURNMENT**



If you need assistance to participate in this meeting, please contact the City Clerk at (650) 595-7413. The speech and hearing-impaired may call (650) 637-2999 for TDD services. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

Meeting information can also be accessed via the internet at: [www.belmont.gov](http://www.belmont.gov). All staff reports will be posted to the web in advance of the meeting, and any writings or documents provided to a majority of the City Council/District Board regarding any item on this agenda will be made available for public inspection in the City Clerk's Office, One Twin Pines Lane, during normal business hours and at the Council Chambers at City Hall, Second Floor, during the meeting.

*Regular meetings televised on Comcast Channel 27, and web streamed via City's website at [www.belmont.gov](http://www.belmont.gov)*